



W&J Travel Guidance Due to Covid 19 Environment

W&J is committed to the health and safety of all community members and all campus visitors. Please reference this document as a guideline for your travel-related needs and questions during the timeframe that Covid 19 is relevant. As the academic year ebbs and flows, we will continue to adjust our guidance in accordance with the [State of Pennsylvania](#), [U. S. Department of State](#) and the [CDC guidelines](#). For now, we have prepared guidance for the Winter months as we did for the Summer and Fall months back in July. We plan to add guidance for the Spring months as time progresses.

For the primary purpose of this document, please note that when we refer to various seasons we are speaking of specific months. Please follow these definitions - Winter may be defined as December, January, and February. Spring may be defined as March, April, and May.

Summer may be defined as June, July, and August. Fall may be defined as September, October, and November.

If you must travel, please limit exposure in areas of high Covid-19 cases. Please reference the [State of Pennsylvania Department of Health Travel guidance](#) for additional information regarding high volume Covid-19 case areas inside and outside of the state and travel recommendations or mandates. Prior to traveling to specific destinations, check local area web sites to obtain information regarding case counts. If you must travel, consider your safety and safety of others upon your return. As cases increase in certain states and metropolitan areas, individuals may be advised to follow proper self-quarantining upon return from travel to such locations.

Guidance for Internal W&J Community Members (Students, Faculty, Staff, Trustees)

2020-2021 WINTER

When traveling off-campus, following guidelines as outlined in the W&J Pledge to Promote Health & Safety will not only ensure you are safe but it will allow you to safely return to campus without causing harm to other community members. For the winter months, we advise that members of the W&J community refrain from travel unless for purposes related to work, internship, or health and well-being. Athletic travel for competition, will be monitored and governed by the Director of Athletics.

Study abroad is not being offered in the spring semester. Magellan project travel is postponed until the 2021-2022 academic year.

Guidance for External W&J Community Members (Parents, Alumni, Friends of the College, Visitors, Contractors)

All external W&J Community Members are respectfully asked to follow the [State of Pennsylvania](#), [U. S. Department of State](#) and the [CDC guidelines](#) upon entering campus. We also ask all W&J external community members to follow the elements of the [Six Point Safety Plan](#) – including but not limited to self-screening, mandatory masks and personal protective equipment, physical distancing, handwashing and appropriate hygiene practices, and incident response.

2020-2021 WINTER

All visitors to campus are asked to register at Campus & Public Safety. All visitors are asked to make proper appointments with the appropriate staff/faculty member prior to arriving on campus in order to complete the daily symptom screening and sign the W&J Visitor Pledge to Promote Health & Safety.

Frequently Asked Questions

- I have plans to travel personally, do I need to register my trip with someone at W&J?
 - No, you will not need to register your personal travel plans with W&J. However, we encourage you to follow appropriate guidelines for your own health and safety during your travels.
- If I must travel for personal reasons, what does the college recommend?
 - Be mindful that traveling under Covid-19 conditions can increase risk of exposure to the coronavirus. If travel must occur, take proper precautions and follow appropriate [CDC recommendations](#).
- I'd like to travel on behalf of the college, what is the process to do so?
 - Determine if your travel is considered essential or non-essential based on the nature of the work. Communicate travel intentions with direct supervisors and appropriate leadership for review and approval. We encourage all W&J Community members to follow recommended travel guidelines according to [State of Pennsylvania](#), [U. S. Department of State](#) and the [CDC guidelines](#).
- Is it safe to travel internationally?
 - The [U. S. Department of State](#) recommends avoiding all international travel unless it is absolutely necessary to conduct business, tend to an emergency, or return to a residence.
- Is it safe to travel within the United States?
 - Be mindful that traveling under Covid-19 conditions can increase risk of exposure to the coronavirus. If travel must occur, take proper precautions and follow appropriate [CDC recommendations](#).
- Will the Pittsburgh Pipeline for students be operating?
 - The Pittsburgh Pipeline will be temporarily suspended until it appears safe to offer travel into the city and other locations. Please know we will offer limited trips to local shopping centers during the weekdays and specifically low exposure times. We will have three opportunities for students to take advantage of our local shopping shuttle – two weeknights and one weekend day time shuttle.